

**MLA DOCUMENTATION/PUNCTUATION EXERCISES**

EXERCISE 1

Place the correct information in the spaces provided (as you would find at the top of the first page of an MLA Document).

NAME \_\_\_\_\_

PROF NAME \_\_\_\_\_

COURSE AND NUMBER \_\_\_\_\_

DAY MONTH YEAR \_\_\_\_\_

\_\_\_\_\_ TITLE \_\_\_\_\_

EXERCISE 2

Insert the proper punctuation to complete the quotes (as you would find when using a quote from a secondary source inside of your paper).

1) Dr. Hansen suggests \_\_,\_\_"\_\_ people need to think for themselves in order to be self-sufficient  
"\_\_(\_ 167 \_\_)\_\_\_\_

2) According to a recent article \_\_,\_\_"\_\_ The genders are set, yet men and women are different  
and equal "\_\_(\_ Morris 254\_)\_\_\_\_

3) "\_\_ Victory is a wonderful thing to have and a horrible thing to use,\_\_"\_\_ stated General  
Landry (\_ Morris 168 \_\_)\_\_\_\_

4) Williams Shakespeare has his character Hamlet contemplate the meaning of existence. He  
states\_\_:

To be, or not to be: that is the question:  
Whether 'tis nobler in the mind to suffer  
The slings and arrows of outrageous fortune  
Or to take arms against a sea of troubles,  
And by opposing end them? To die, to sleep,  
No more; and by a sleep to say we end  
The heartache, and the thousand natural shocks  
That flesh is heir to, 'tis a consummation  
Devoutly to be wish'd. To die, to sleep;  
To sleep: perchance to dream: ay, there's the rub;  
For in that sleep of death what dreams may come,  
When we have shuffled off this mortal coil,  
Must give us pause: there's the respect  
That makes calamity of so long life;

For who would bear the whips and scorns of time,  
 The oppressor's wrong, the proud man's contumely,  
 The pangs of despis'd love, the law's delay,  
 The insolence of office, and the spurns  
 That patient merit of the unworthy takes,  
 When he himself might his quietus make  
 With a bare bodkin? who would these fardels bear,  
 To grunt and sweat under a weary life,  
 But that the dread of something after death  
 The undiscover'd country, from whose bourn  
 No traveller returns, puzzles the will,  
 And makes us rather bear those ills we have  
 Than fly to others that we know not of?  
 Thus conscience does make cowards of us all;  
 And thus the native hue of resolution  
 Is sicklied o'er with the pale cast of thought;  
 And enterprises of great pith and moment,  
 With this regard, their currents turn awry,  
 And lose the name of action \_.\_ \_(\_Shakespeare 568\_)\_

A reader may note the complexity that death has for Shakespeare's character.

5) Dr. Dickey, an eminent biologist, once exclaimed \_.\_ \_" The types of non-indigenous plants found in a residential area may hold an answer to the plight of sufferers of allergies \_" \_(\_ Morehead 23 \_)\_ \_.\_

### EXERCISE 3

Insert the proper punctuation to complete the paraphrases (as you would find when creating a paraphrase from a secondary source inside of your paper).

1) Star Wars is based in part on Akira Kurosawa's film The Hidden Fortress \_(\_ Anderson 7 \_)\_ \_.\_

2) MASH stands for Mobile Army Surgical Hospital, a common acronym used in the United States Military \_(\_ Donaldson 23 \_)\_ \_.\_

3) While many religious communities have strict doctrines on sexual activity, there seems to be a surprising increase of localized strains of Sexually-Transmitted Diseases in those areas \_(\_ Szczepkowski \_)\_ \_.\_

4) Amerification is the radical notion which claims that Mexico, the United States, and Canada should open their borders to ensure economic prosperity for the entire continent, providing Canadian raw materials, Mexican manufacturing, and transportation of goods by the United States \_(\_ "Struggling Economies" \_)\_ \_.\_

5) Just as paper books have been replaced by digital documents, personal computers may ultimately be replaced by cellular phones (\_ Harrison \_) \_.

#### EXERCISE 4

Insert the proper punctuation to complete the following bibliographic citations (as you would find when creating a "Works Cited" entry from a secondary source).

1) Silverstein, Shel. *The Giving Tree*. New York City: Harper Collins, 1964. Print.

2) Life is Good Corporation. *Life is Good: Simple Words from Jake and Rocket*. Des Moines: Meredith Books, 2009. Print.

3) Pausch, Randy. *The Last Lecture*. New York City: Hyperion, 2008. Print.

4) "Life Beyond Hardships." *Foundation for Overcoming Obstacles*. 02 February 2010. Web. 03 February 2011. <<http://www.overcomingoil.org/lifebeyond>>.

5) *Iron Man*. Dir. Jon Favreau. Marvel, 2008. Film.

#### EXERCISE 5

Place the information from EXERCISE 4 into a Works Cited page, using the space below.

#### Works Cited

*Iron Man*. Dir. Jon Favreau. Marvel, 2008. Film.

"Life Beyond Hardships." *Foundation for Overcoming Obstacles*. 02 February 2010. Web. 03 February 2011. <<http://www.overcomingoil.org/lifebeyond>>.

Life is Good Corporation. *Life is Good: Simple Words from Jake and Rocket*. Des Moines: Meredith Books, 2009. Print.

Pausch, Randy. *The Last Lecture*. New York City: Hyperion, 2008. Print.

Silverstein, Shel. *The Giving Tree*. New York City: Harper Collins, 1964. Print.

NOTE TO INSTRUCTOR: MAKE SURE THE CITATIONS ARE PLACED IN ALPHABETICAL ORDER. AND, MAKE SURE THE STUDENT PLACES THE WORDS "WORKS CITED" ABOVE THE CITATIONS.