

MLA DOCUMENTATION/PUNCTUATION EXERCISES

EXERCISE 1

Place the correct information in the spaces provided (as you would find at the top of the first page of an MLA Document).

EXERCISE 2

Insert the proper punctuation to complete the quotes (as you would find when using a quote from a secondary source inside of your paper).

1) Dr. Hansen suggests ___ ___ people need to think for themselves in order to be self-sufficient ___ ___ 167 ___ ___

2) According to a recent article ___ ___ The genders are set, yet men and women are different and equal ___ ___ Morris 254 ___ ___

3) ___ Victory is a wonderful thing to have and a horrible thing to use ___ ___ stated General Landry ___ Morris 168 ___ ___

4) Williams Shakespeare has his character Hamlet contemplate the meaning of existence. He states ___

To be, or not to be: that is the question:
Whether 'tis nobler in the mind to suffer
The slings and arrows of outrageous fortune
Or to take arms against a sea of troubles,
And by opposing end them? To die, to sleep,
No more; and by a sleep to say we end
The heartache, and the thousand natural shocks
That flesh is heir to, 'tis a consummation
Devoutly to be wish'd. To die, to sleep;
To sleep: perchance to dream: ay, there's the rub;
For in that sleep of death what dreams may come,
When we have shuffled off this mortal coil,
Must give us pause: there's the respect
That makes calamity of so long life;
For who would bear the whips and scorns of time,

The oppressor's wrong, the proud man's contumely,
The pangs of despis'd love, the law's delay,
The insolence of office, and the spurns
That patient merit of the unworthy takes,
When he himself might his quietus make
With a bare bodkin? who would these fardels bear,
To grunt and sweat under a weary life,
But that the dread of something after death
The undiscover'd country, from whose bourn
No traveller returns, puzzles the will,
And makes us rather bear those ills we have
Than fly to others that we know not of?
Thus conscience does make cowards of us all;
And thus the native hue of resolution
Is sicklied o'er with the pale cast of thought;
And enterprises of great pith and moment,
With this regard, their currents turn awry,
And lose the name of action ___ Shakespeare 568 ___

A reader may note the complexity that death has for Shakespeare's character.

5) Dr. Dickey, an eminent biologist, once exclaimed ___ The types of non-indigenous plants found in a residential area may hold an answer to the plight of sufferers of allergies ___ Morehead 23 ___

EXERCISE 3

Insert the proper punctuation to complete the paraphrases (as you would find when creating a paraphrase from a secondary source inside of your paper).

1) Star Wars is based in part on Akira Kurosawa's film The Hidden Fortress ___ Anderson 7 ___

2) MASH stands for Mobile Army Surgical Hospital, a common acronym used in the United States Military ___ Donaldson 23 ___

3) While many religious communities have strict doctrines on sexual activity, there seems to be a surprising increase of localized strains of Sexually-Transmitted Diseases in those areas ___ Szczepkowski ___

4) Amerification is the radical notion which claims that Mexico, the United States, and Canada should open their borders to ensure economic prosperity for the entire continent, providing Canadian raw materials, Mexican manufacturing, and transportation of goods by the United States ___ "Struggling Economies" ___

5) Just as paper books have been replaced by digital documents, personal computers may ultimately be replaced by cellular phones __ Harrison __ __

EXERCISE 4

Insert the proper punctuation to complete the following bibliographic citations (as you would find when creating a "Works Cited" entry from a secondary source).

1) Silverstein__ Shel__ *The Giving Tree*__ New York City__ Harper Collins__ 1964__ Print__

2) Life is Good Corporation__ *Life is Good*__ *Simple Words from Jake and Rocket*__ Des Moines__ Meredith Books__ 2009 __ Print __

3) Pausch, Randy__ *The Last Lecture*__ New York City__ Hyperion__ 2008__ Print__

4) __ *Life Beyond Hardships*__ __ *Foundation for Overcoming Obstacles*__ 02 February 2010__ Web__ 03 February 2011__ __ <http://www.overcomingoil.org/lifebeyond>__ __

5) *Iron Man*__ Dir__ Jon Favreau__ Marvel__ 2008__ Film__

EXERCISE 5

Place the information from EXERCISE 4 into a Works Cited page, using the space below.